

OVERVIEW AND SCRUTINY COMMITTEE

Overview and Scrutiny Committee – Work Programme

19th June 2019

Report of the Director of Corporate Services

PURPOSE OF REPORT

To consider the Work Programme report.

This report is public.

RECOMMENDATIONS

- (1) That the Committee notes the report and the processes for considering current and future scrutiny Work Programme topics and agenda items as set out in Section 2 of the report.
- (2) That, subject to (1) above, the Committee notes that a report on any suggestions for the Work Programme will be provided at the next meeting.

1. Introduction

- 1.1 The Committee is responsible for setting its own Annual Work Programme within its Terms of Reference.

2. Background

- 2.1 Overview and Scrutiny Procedure Rule 9 – Work Programme, as set out in the Council's Constitution, advises that: -

- (a) The Overview and scrutiny and Budget and Performance Panel will be responsible for setting their own Annual Work Programme within the Terms of Reference set out in Part 2, Section 5, 9 and 10 of this Constitution.

The Overview and Scrutiny Committee shall write to all Councillors, the Chief Executive and Directors and ask the public for issues that should be considered for inclusion in the Scrutiny Work Programme.....

- 2.2 All Councillors have been emailed regarding the issues and a press release and a social media release have been produced.
- 2.3 The Committee has previously agreed to the following processes for considering current and future scrutiny Work Programme topics and agenda items:

A meeting be arranged with the Chair of the Overview & Scrutiny Committee, Chair of Budget & Performance Panel, the Pre-Scrutiny Champion and members of the Council's Senior Management Team (Note: now Executive

Team). This meeting will allow a preliminary prioritisation of submissions to be conducted and report back to this Committee. This being subject to the arrangements for consulting on future Work Programme items as set out in the Constitution continuing and the Work Programme being finally agreed by this Committee.

3 Discussions with Cabinet Members

It is usual, after an election, for the new Cabinet and Overview and Scrutiny Committee to meet informally to discuss Cabinet's plans for the forthcoming year and how scrutiny can become engaged in the decision making process.

The event gives both Cabinet and Scrutiny Members the chance to get to know one another, explore Cabinet Member's portfolios and make suggestions for the Committee's Work Programme for the year.

This meeting is being arranged for July – the date will be circulated once it is confirmed.

4 Conclusion

- 2.1 It is recommended that a report be provided to the next meeting of the Committee in accordance with the Committee's existing processes as set out above.

SECTION 151 OFFICER'S COMMENTS	
As there are no financial implications arising from this report the S151 officer has no comments to make.	
MONITORING OFFICER'S COMMENTS	
The Monitoring Officer has been consulted and has no further comments to add.	
BACKGROUND PAPERS	Contact Officer: Stephen Metcalfe Telephone: 01524 582073 E-mail: sjmetcalfe@lancaster.gov.uk
None.	